**Use this form to apply for a grant from the County Community Foundation of Jackson County. Your project will** be **considered with compliance** to **the Foundation's grant making guidelines.**

**Submit all applications** by **the deadline to: JCCF, Inc., 108 North Church Street, Ripley 25271**

# Grant Cycles 2021 Deadline March 15, 2021 Organizational Information

Organization Name:

Contact Person Name:

**Mailing Address:** (Post Office Box or Street Address City State Zip Code}

Year Founded: Title:

Phone:

Website: E-Mail:

In which county is your organization headquartered?

Organization FEIN/Tax ID#:

Is your organization affiliated with a national or other organization and do you use their EJN/Tax JD?

□ Yes □ No If yes, please provide name of national/other organization: \_ Is your organization a 50l(c)(3) agency? D Yes D No

**If yes,** is it a Supporting Organization (this is a unique type of tax-exempt status for organizations

that support another 50l(c)(3) entity-your IRS tax-exempt designation letter indicates if you are a supporting organization): □ Yes □ No If **yes,** what Type: I □ II □ III □

If no, what is the tax status of your organization (e.g. governmental entity, public school, other IRS classification, such as 501(c)(4))? \_

# NOTE: Only organizations with 50l(c)(3) status are eligible for operating support grants. Governmental agencies, schools, and organizations with other IRS classifications are not eligible for operating support.

If your organization does not have 50l(c)(3) status and is not a governmental entity or public school, please list the name and address of your fiscal agent and attach the tax designation letter for this entity:

**ORGANIZATION BACKGROUND INFORMATION**

What is your organization's mission?

Provide background information on your organization, including when it was founded, current programs offered, geographic area, number of clients served and type of population served:

# Grant Request Information

**In the box below, provide a one-sentence description of the project for which you seek funding. State exactly what the funds will be used for and list how much you are requesting in grant funds.**

Our organization requests $ to

\*You must request approval from JCCF, Inc. prior to submissions over $10,000.

If this application is a resubmission of a previous application that was not funded, how has it changed since the prior submission? Have you discussed this re-submission with Foundation staff?

Have you received funding from the Community Foundation of Jackson County's Community Grant Program previously? □ Yes □ No

If yes, indicate when you received your most recent Community Grant and purpose of the grant.

# Project Narrative

***REVIEW GUIDELINES!***

**Project Type** (Check ONE box):

* Capital & Equipment Projects
* Program Development
* Capacity Building
* Operating Support (requests to increase the organizations Financial Stability or Organizational Capacity)

Please do not exceed ONE page. Narrative should include:

Problem Statement Goals & Objectives

Methods, Workplan, Timeline

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**Authorization**

Name and title of Director (top paid staff) or board chair:

 Signature:

Board of Education Approval on School Projects: \_

 Signature:

**Application Check List**

* Application does not exceed 5-page limit and is paper-clipped (no staples).
* Provide **one** copy of the application and the following attachments: o list of officers and board members
	+ copy of IRS 501(c)(3) letter (not required for public schools or government agencies)
	+ financial report (preferably audited) for most recently completed fiscal year, showing income and expenses
	+ most recent 990 tax return or 990-N postcard
	+ current organizational budget, showing income and expenses
	+ actual estimates or invoices
	+ budget attachment page (excel worksheet)
* Submit application to the JCCF, Inc. Office, 108 North Church Street, Ripley, WV 25271 by the postmark deadline. For your convenience - a drop box is located in the lobby of the JCCF, Inc. Office - City National Bank building.